



An Applicant's Guide to Completing the Amateur Swimming Association Member Registration Forms

This booklet contains step-by-step notes on how to fill in the registration forms for category 2 (blue) and category 1 and 3 (pink).

If you have any questions, please contact our Membership Team on 01509 618727, or alternatively e-mail us at Renewals@swimming.org

Do's

- Use black ink throughout and write clearly in BLOCK CAPITALS only.
- Use only one letter or number for each box.
- Leave an empty box between words.
- Infill choice circles where indicated (please see example)
- Be sure to sign the form where indicated.
- Make sure you retain the back copy of all forms for your records.

Don'ts

- Don't write over the edges of the box.
- Don't place any stickers or staple any other paper to these forms.
- Don't use correction fluid.
- Don't fold the forms.

Your step by step guide to filling in category 1 & 3 form

Most of the information on the pink form is already explained on the guidelines for the category 2 form, please refer to this for detailed explanation on filling in the names, addresses and the ethnicity parts of the form. The differences are shown and explained below.

Please indicate which membership category.

Please note the list of clubs of which you are a member must be completed in chronological order, i.e. in order of the longest continuous membership. Again the club code list is included in this guide and is available on the www.britishswimming.org website.

6165370783 **AMATEUR SWIMMING ASSOCIATION**

MEMBER REGISTRATION FORM CATEGORY 1 AND 3

(This includes registration with British Swimming)

FORM TO BE COMPLETED USING BLACK INK AND BLOCK CAPITALS (* MANDATORY)

*Membership Category Category 1 Category 3

Member ID (if Known) []

*Title [] *D.O.B. [] / [] / []

*Forename [] Mid Init []

Known As []

*Surname []

*House / Flat Number [] *House Name []

*Address 1 []

Address 2 []

Address 3 []

Post Town []

*Post Code [] [] *Tel [] [] [] []

e-mail []

*Gender Male Female *Address Type Main Other

*Ethnicity Code [] (See guidelines for codes)

I confirm that I am a member of the club(s) below. I agree to abide by the rules of the ASA and British Swimming. I consent to the use of my personal information for the purposes and terms set out overleaf.

*SIGNATURE OF CLUB MEMBER *DATE [] / [] / [] [] [] []

Note: The list of clubs of which you are a member must be completed in chronological order i.e. in order of the longest CONTINUOUS membership.

CLUB CODE	Date of Joining	Club Secretary Signature
[] [] []	[] / [] / []	[]
[] [] []	[] / [] / []	[]
[] [] []	[] / [] / []	[]

THE SECTION BELOW MUST BE SIGNED BY THE PARENT/GUARDIAN OF ANY MEMBER UNDER THE AGE OF 18 YEARS. As the parent or person in loco-parentis of the member named above. I agree to release his/her personal and other details for the purposes and terms set out overleaf.

Signed Date [] / [] / [] [] [] []

Your step by step guide to filling in category 2 form (continued)

*The following guide will help you to complete your Member registration form. Items marked with an * are mandatory and therefore must be filled in. If you do not complete the mandatory fields your form may be returned to you. Items not marked will assist the Membership services team to process your form.*

Please read and then sign this form and then date it, the date format is DD/MM/YYYY

Enter your four character club code (your club secretary should fill this part in for you), enter the date of joining and the Club secretary then is required to sign this part. Club Codes are attached to this guide and are available from www.britishswimming.org website.

This section must be signed by the parent / guardian of any swimmer under the age of 18 years, please also date this, the date format is DD/MM/YYYY

I confirm that I am not a registered competitive member of any other swimming club. If so, I confirm that I will submit myself to official Doping Control at any time when requested. I agree to abide by the rules of the ASA and British Swimming. I consent to the use of my personal information for the purposes and terms set out overleaf.

*SIGNATURE OF CLUB MEMBER *DATE / /

CLUB CODE / / / Date Of Joining / / Club Secretary Signature

THE SECTION BELOW MUST BE SIGNED BY THE PARENT/GUARDIAN OF ANY MEMBER UNDER THE AGE OF 18 YEARS. As the parent or person in loco-parentis of the swimmer named above, I certify that the personal details are correct. I agree to him/her, if selected, submitting to the official Doping Control at any time when requested and him/her abiding by the rules of the ASA and British Swimming. I also agree to release his/her personal and other details for the purposes overleaf.

Signed Date / /

Thank you for taking the time to read this part of the guidelines

Your step by step guide to filling in category 2 form

The following guide will help you to complete your Member registration form. Items marked with an * are mandatory and therefore must be filled in. If you do not complete the mandatory fields your form may be returned to you. Items not marked will assist the Membership services team to process your form.

Enter your member ID if known

Enter the day, month, year (for example 01 01 1992 for 1 January 1992) you were born.

Enter your current residential address, including Flat / house number or name and including your postcode and telephone number.

Please enter your e-mail address, maximum of 34 spaces

Please fill in the options by filling in the correct circle for gender, address type and country of representation

Please fill in disability classification if known
The range is 0-15 for each S, SM and SB box
S= Swimming, freestyle, butterfly, backstroke
SM = Medley
SB = Breaststroke

Please enter your Ethnicity Code, these are as follows

7611195785 AMATEUR SWIMMING ASSOCIATION
MEMBER REGISTRATION FORM CATEGORY 2
(This includes registration with British Swimming)
FORM TO BE COMPLETED USING BLACK INK AND BLOCK CAPITALS (* MANDATORY)

Member ID (if known) 1 2 3 4 5 *D.O.B. 01 / 01 / 19 92

*Title MR *Forename ROBERT

Known as BOB Mid Init R

*Surname JONES

*House / Flat Number 12 *House Name

*Address 1 ELTER CLOSE

Address 2

Address 3

Post Town RUGBY

*Post Code CV21 1MT *Tel 01788588688

e-mail BOB@YAHOO.COM

*Gender Male Female *Address Type Main Other

*Country of International Representation
 England Scotland Wales Other (please specify)

*Disciplines (indicate all)
 Swimming W Polo Synchro Diving Open Water
 Masters Swim Masters W Polo Masters Synchro Masters Diving Masters Open Water

Disability Classification (if known) S 05 SM SB

Details If classification is not known then please tick nature(s) of disability
 Ambulant Wheelchair Visual Hearing Learning

*Ethnicity Code C (See guidelines for codes)

A ~ White – British, B ~ White – Irish, C ~ White – Other, D ~ Asian – Indian, E ~ Asian – Pakistani, F ~ Asian - Bangladeshi
G ~ Asian – Other, H ~ Chinese, I ~ Mixed - White and Black Caribbean, J ~ Mixed - White and Asian, K ~ Mixed – Other,
L ~ Black – Caribbean, M ~ Black – African, N ~ Black – Other, O ~ Other Ethnic Group

Your step by step guide to filling in category 2 form (continued)

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This section must be signed by the parent / guardian of any swimmer under the age of 18 years, please also date this, the date format is DD/MM/YYYY

I confirm that I am not a registered competitive member of any other swimming club. If so, I confirm that I will submit myself to official Doping Control at any time when requested. I agree to abide by the rules of the ASA and British Swimming. I consent to the use of my personal information for the purposes and terms set out overleaf.

*SIGNATURE OF CLUB MEMBER *DATE / /

CLUB CODE / / / Date Of Joining / / Club Secretary Signature

THE SECTION BELOW MUST BE SIGNED BY THE PARENT/GUARDIAN OF ANY MEMBER UNDER THE AGE OF 18 YEARS. As the parent or person in loco-parentis of the swimmer named above, I certify that the personal details are correct. I agree to him/her, if selected, submitting to the official Doping Control at any time when requested and him/her abiding by the rules of the ASA and British Swimming. I also agree to release his/her personal and other details for the purposes overleaf.

Signed Date / /

Thank you for taking the time to read this part of the guidelines